

Notice of Billinghamborough Parish Council Meeting

Sports Pavilion, Billinghamborough Recreation Ground on Tuesday 14 Sept 2021

Members of Billinghamborough Parish Council are hereby summoned to attend the above meeting commencing at 6.45pm. **Members of the public are invited to attend.** The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council; All Members are requested to be in attendance. The Public Forum will be followed by the formal Council Meeting. This meeting will be recorded. Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting.

Hayley Beaver, Clerk to the Council

3 September 2021

Agenda

1. **Chairman's Opening Remarks**
2. **Apologies for absence**
3. **Receive any new Declarations of Interest**
4. **Possible Co-option** (Decision on applicant/s – **All**)
 - a. Acceptance of Office & Disclosure of Pecuniary Interests (if applicable)
5. **Approve Draft Minutes of the meeting held on 13 July (All)**
6. **Receive any External Reports** – as required (County & District Councils, Police, etc)
7. **Receive any Community Group & Organisation Reports** – as required (BAGS -**Cllr Cope**, Village Hall- **Cllr Major**, YOS-**Cllr Labinjo**, Toller Trust – **Cllr Stafford**, School- **Cllr Vince**, Church - **Cllr Woodhead** etc)
8. **Clerk's Report and Correspondence and matters arising.** (Clerk – Decision, if any – **All**)
9. **Financial matters:**
 - a. To resolve to approve the previously circulated accounts which include up to 31/08/2021(**RFO**; Decision – **All**)
 - b. To resolve to agree to the payment of the previously circulated list of transactions for approval. (**RFO**; Decision – **All**)
 - c. To resolve to agree to the completed AGAR part 3 (**RFO**; Decision – **All**)
 - d. To resolve to agree to the authorisation and payment of staff wages on a monthly basis. (**RFO**; Decision – **All**)
 - e. To discuss and agree if any further action required regarding appealing the rateable value assessment of the pavilion. (**Chairman**; Decision - **All**)
 - f. To discuss the new LALC offer of Internal Auditor provision, and agree the provision of the internal auditor for the current year. (**Chairman** – Decision – **All**)
 - g. Grass cutting; a) To agree, or not, to payment of outstanding invoice, b) To discuss any changes in requirements for next year's contract.(**Chairman**, Decision- **ALL**)
10. **Administrative Matters:**
 - a. To resolve to agree to the submission of the Village Survey, as completed and circulated previously, or to agree any amendments. (**Chairman** – Decision -**All**)
 - b. Update on the current situation regarding the rental of land and to discuss and agree the preferred option going forward. (**Clerk, Cllr Stafford**; Decision – **All**)
 - c. To resolve to agree on which previously circulated quote to accept regarding gov.uk emails (**Cllr Richardson/Clerk**, Decision - **All**)
 - d. To discuss and agree by resolution, the best way to facilitate increased Police liaison (**Chairman/Cllr Surtees**, Decision – **All**).
 - e. To agree to changes to any current Cllr roles, also taking in to account new Cllrs. (**Chairman** – Decision – **All**)

- f. To resolve to agree to the proposed closure date, 31 Oct 2021, for the tennis courts. **(Chairman, Decision – All)**
 - g. To resolve to agree to the dates for next year's meetings, as per the previously circulated list. **(Chairman, Decision – All)**
 - h. To discuss and agree on an outcome regarding the proposition of gaining legal protection for our Parks and Green spaces. **(Chairman, Decision – All)**
 - i. To agree date and format of the previously proposed meeting to discuss arrangements for the Queen's Platinum Jubilee Celebrations. **(Chairman, Decision – All)**
- 11. Recreation Ground.**
- a. To Agree, previously circulated and amended Cricket Club Agreement. **(Chairman, Decision – All)**
 - b. To agree previously circulated Cricket Club Risk Assessment **(Cllr Major, Chairman, Decision – All)**
 - c. To discuss and evaluate the need for any pest control in pavilion. **(Cllr Major, Chairman, Decision – All)**
 - d. To discuss and agree installation of COSHH cupboard and First Aid box. **(Cllr Woodhead – Decision – All)**
 - e. To resolve to agree a decision regarding the application to start grass roots football coaching. **(Chairman, Decision – All)**
 - f. Update on new play equipment. **(Chairman, Decision – All)**
 - g. To discuss if, after the removal of elder from the boundary hedge, any remedial fencing work is required. **(Chairman, Decision – All)**
 - h. To discuss and agree if Council wishes to repair the first section of fencing at the play park. **(Chairman, Decision – All)**
- 12. Springwells;**
- a. To agree to previously circulated and proposed contract for the Springwells Caretaker. **(Chairman, Decision – All)**
 - b. To consider and agree on any applicants. **(Chairman, Decision – All)**
 - c. To resolve to agree on quote for the manufacture of the information sign and to agree the exact site where it is to be erected. **(Chairman, Decision - All)**.
 - d. To agree price, wording and positioning of brass plaque. **(Chairman, Decision – All)**
 - e. Update on VE Day bench. **(Chairman, Decision – All)**
 - f. Update on the installation of slabs in front of all benches. **(Chairman, Decision – All)**
- 13. Cemetery – Update on painting of benches. (Chairman, Decision – All)**
- 14. Emergency Plan – Update (Cllr Major, Decision – All)**
- 15. Update on parking issues and yellow lines. (Chairman, Cllr Vince Decision – All)**
- 16. Update on Jitties - (Chairman, Decision – All)**
- 17. Update on new noticeboard and agree new position of old. (Chairman, Decision – All)**
- 18. To agree to re-erection of anti dog fouling posters and, if agreed, to delegate tasks. (Chairman, Decision – All)**
- 19. Update on use of Village Hall flagpole and to agree purchase and price of flag. (Chairman, Decision – All)**
- 20. To discuss and agree a budget for the planting up of planters for autumn/spring and to delegate tasks. (Chairman, Decision – All).**
- 21. To agree arrangements for the Christmas lights. (Cllrs Vince, Stafford, Decision – All)**

Next Meeting: Tuesday 9 November at the Pavilion, Recreation Ground.