

Notice of Billingham Parish Council Meeting

Sports Pavilion, Billingham Recreation Ground on Tuesday 13 July 2021

Members of Billingham Parish Council are hereby summoned to attend the above meeting commencing at 6.45pm. **Members of the public are invited to attend.** The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council; All Members are requested to be in attendance. The Public Forum will be followed by the formal Council Meeting. Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting.

Hayley Beaver, Clerk to the Council

5 July 2021

Agenda

1. **Chairman's Opening Remarks**
2. **Apologies for absence**
3. **Receive any new Declarations of Interest**
4. **Possible Co-option** (Decision on applicant/s – **All**)
 - a. Acceptance of Office & Disclosure of Pecuniary Interests (if applicable)
5. **Approve Draft Minutes of the APM & Minutes of the AGM** held on 4 May (**All**)
6. **Receive any External Reports** – as required (County & District Councils, Police, etc)
7. **Receive any Community Group & Organisation Reports** – as required (BAGS -**Cllr Cope**, Village Hall- **Cllr Major**, YOS-**Cllr Labinjo**, Toller Trust – **Cllr Stafford**, PCC, etc)
8. **Clerk's Report and Correspondence and matters arising.** (Clerk – Decision, if any – **All**)
9. **Financial matters:**
 - a. To resolve to approve the previously circulated accounts which include up to 30/06/2021(**RFO**; Decision – **All**)
 - b. To resolve to agree to the payment of the previously circulated list of transactions for approval. (**RFO**; Decision – **All**)
 - c. To resolve to agree on renewal of insurance as per 3yr term Aug 2021/22 (**RFO**; Decision – **All**)
 - d. To resolve to agree on which previously circulated quote to accept for the supply of electricity to the Pavilion (**RFO**; Decision – **All**)
 - e. To resolve to agree to previously circulated quote for the servicing of the fire extinguishers at the pavilion (**RFO**; Decision - **All**)
 - f. To resolve to agree which signatories to add or delete from Unity account. (Chairman – Decision – **All**)
10. **Administrative Matters:**
 - a. To resolve to agree to (free) membership of Parish-on-Line (Chairman – Decision -**All**)
 - b. To evaluate and possibly resolve to agree to adopt SCRIBE (**Chairman**; Decision – **All**)
 - c. To resolve to agree on which previously circulated quote to accept regarding gov.uk emails (Chairman/Clerk, Decision - **All**)
 - d. To discuss and agree by resolution, the course of action regarding the land that is rented on Folkingham Rd.
 - e. Update on rates appeal for pavilion.
 - f. To resolve to agree to amendments made to the previously circulated Community Cleaners contract.

- g. To resolve to agree to the application of modification orders for all the jitties in the Parish. (Chairman, Decision – **All**)
 - h. To resolve to agree the decision regarding the acceptance of salt and sand. (Chairman, Decision – **All**)
11. **Recreation Ground.**
- a. Update regarding the Cricket Club agreement and update on electrical work. (Chairman, Decision – **All**)
 - b. Report from CC liaison member (**Cllr Major**) regarding CC, Pavilion, (including rodent treatment, housekeeping issues and risk assessments). Members to resolve to agree on any action required and delegate accordingly. (Chairman, Decision – **All**)
 - c. To resolve to agree a decision regarding the application to start grass roots football coaching. (Chairman, Decision – **All**)
 - d. Update on new play equipment. (Chairman, Decision – **All**)
 - e. To resolve to agree the previously circulated Rec Caretaker’s contract. (Chairman, Decision – **All**)
 - f. To resolve to agree or not, to the previously circulated quote for a weed treatment to the boundary hedge. (Chairman, Decision – **All**)
 - g. To resolve to agree to the proposal of a repair to the fence at the entrance to the play park and replacement of kick board at the tennis court. (Chairman, Decision – **All**)
12. **Springwells;**
- a. To resolve to agree to accept previously circulated quotes to purchase flagpole and flags (Chairman, Decision – All)
 - b. To resolve to agree on site of flagpole. (Chairman, Decision – **All**)
 - c. To resolve to agree to previously circulated quotes to install flag pole. (Chairman, Decision **All**)
 - d. Update on installation of VE Day Bench and slabs to all benches, and agree alternative quotes if necessary (Chairman, Decision – **All**)
 - e. To resolve to agree on which of the previously circulated quotes to accept for the wildlife feeding information sign. (Chairman, Decision – **All**)
 - f. Update on edging, (**Cllr Vince**) and to resolve to agree action on any further maintenance required. (Chairman, Decision – **All**)
13. **Cemetery** – To resolve to agree to the payment of extra hours for the Cemetery caretaker to facilitate painting the benches and agree colour to be painted. (Chairman, Decision – **All**)
- 14 **Emergency Plan** – Update (**Cllr Major**, Decision – **All**)
- 15 **Queens Green Canopy/Platinum Silver Jubilee Celebrations and The Great Big Green Week** – to resolve to agree plan of action to promote both topics. (Chairman, Decision – **All**)
- 16 **Speed sign Update and Parking issues** - (Chairman and Cllr Vince, Decision - **All**)
- 17 **Noticeboard** – update on new, (Chairman, Decision – **All**)
- a. To resolve to agree quote, previously circulated, for works to resite, and to agree the new position of, the old noticeboard. (Chairman, Decision – **All**)
- 18 **Closed Session -Clerk’s Appraisal** – To resolve to agree any action required or recommendation following the Clerk’s appraisal. (Chairman, Decision – **All**)

Next Meeting: Tuesday 14 September at the Pavilion, Recreation Ground.