

BILLINGBOROUGH PARISH COUNCIL

Chairman – Cllr Chris Woodhead. Email: bwoodhead2017@gmail.com

16 Burton Lane, Billingborough NG34 0QR Tel: 07810861089

Clerk to the Council – Michelle Free. Email: billingboroughparishclerk@gmail.com

Stamford House 4 Bladdon Way, Billingborough NG34 0NL Tel: 07415 842591



Notice of Billingborough Parish Council Meeting at Billingborough Primary School on Monday 6th November 2017 at 6.45pm

Members of Billingborough Parish Council are hereby summoned to attend the above meeting.

Members of the public are invited to attend. The meeting will commence with an open Public Forum at 6.35pm, which will last for up to 30 minutes, at which time any parishioner is invited to address the Council on Parish matters. This will be followed by the formal agenda.

Unless stated in the Agenda, any items raised at the Public Forum that require a decision, will appear on the Agenda at the next meeting. Anyone wishing to film or record the meeting is requested to notify the Clerk giving 24 hours notice to enable reasonable facilities to be made available to accommodate their requirements.

Michelle Free, Clerk to the Council

31 October 2017

Agenda

1. Chairman's Opening Remarks
2. Apologies for absence
3. Receive any new Declarations of interest
4. Possible Cllr Co-option (Chairman; Decision – **All**)
 - a. Acceptance of Office & DPI Paperwork Signing (**Clerk & New Cllr**) – if required
5. Approve minutes of the 4th September Meeting (**All**)
6. Receive any External Reports – as required (incl. County & District Councils; Police)
7. Receive any Community Group & Organisation Reports – as required (incl. BAGS, VHMC, etc)
8. Finance Reports – **Clerk**
 - a. 2016/17 Accounts – Closure
 - b. 2017/18 Accounts – To date
 - i. Independent Check (Update – **Cllr C Jepson**)
 - ii. Expenditure & Income (Approval of Expenditure – **All**)
(inc Printer, CCTV Steps)
9. Parish Matters:
 - a. Remembrance (**Clerk**; Decision on wreath laying – **All**)
 - b. The Big Clean (**Chairman/Clerk**)
 - c. Tree Survey (**Clerk**; Decision on survey – **All**)
 - d. Traffic Management (**Cllr Free**; Decision on additional speed sign – **All**)
 - e. Grass & Hedge Cutting 2018 (**Clerk**; Decision on rollover – **All**)
 - f. Recreation Ground & CCTV (General update – **Rec Team**)
 - i. Skate Park damage (**Cllr Free**)
 - g. Cemetery Maintenance (**Clerk**; Decision on appointment – **All**)
10. News Sheet (Update – **Chairman**)
11. Aveland Site Ownership (Update – **Cllr King**)
12. Planning: Update on current applications (**Clerk**)
13. Social Media Policy
14. 2018 Meeting Dates (**Clerk**; Decision on dates – **All**)
15. Clerk's Report & Correspondence (including FOI requests & Safeguarding issues as required)
16. Urgent Matters Arising
 - a. Items for the next Agenda (DRAFT Budget Meeting)

Date of next Parish Council meeting – Monday 4th December 2017 at 6.45pm