

BILLINGBOROUGH PARISH COUNCIL

Chairman – Cllr Chris Woodhead. Email: bwoodhead2017@gmail.com

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Clerk to the Council – Michelle Free. Email: billingboroughparishclerk@gmail.com

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Notice of Billingborough Parish Council Meeting at Billingborough Primary School on Monday 4th September 2017 at 6.45pm

Members of Billingborough Parish Council are hereby summoned to attend the above meeting. **Members of the public are invited to attend.** The meeting will commence with an open Public Forum at 6.35pm, which will last for up to 30 minutes, at which time any parishioner is invited to address the Council on Parish matters. This will be followed by the formal agenda. Unless stated in the Agenda, any items raised at the Public Forum that requires a decision, will appear on the Agenda at the next meeting. Any member of the Press or public wishing to film or audio record the meeting is requested to notify the Clerk giving 24 hours notice to enable reasonable facilities to be made available to accommodate their requirements.

Michelle Free, Clerk to the Council

28th August 2017

Agenda

1. Chairman's Opening Remarks
2. Apologies for absence
3. Receive any new Declarations of interest
4. Approve minutes of the 3rd & 24th July Meetings (**All**)
5. Possible Co-option of new Cllr/s (Decision on candidate/s & Roles – **All**)
6. Receive any External Reports (incl. County & District Councils; Police)
 - a. Unfair Funding Formula (**D.Cllr King/Chairman**; Decision on Action – **All**)
7. Receive any Community Group & Organisation Reports (incl. BAGS, VHMC, Parish Magazine, Linkwell Bourne & Billingborough Neighbourhood Panel)
8. Finance Report – **Clerk**
 - a. 2016/17 Accounts – External Audit & Inspection Period
 - b. 2017/18 Accounts – To date
 - i. Independent Check (Update – **Cllr C Jepson**)
 - ii. Expenditure & Income (Approval of Expenditure & Account signatories – **All**) (Incl. Pavilion Elect Tariff; CPRE Membership, Donation Plaque)
9. Parish Matters:
 - a. The Big Clean (**Clerk**)
 - b. Traffic Management (Update – **Cllrs C Jepson & Free**)
 - c. Recreation Ground & CCTV (General update – **Rec Team**)
 - i. Play Area surface repairs (**Cllr Free**; Decision – **All**)
 - ii. Litter Bins (**Chairman/Cllr P Jepson**; Decision on purchase of additional bins – **All**)
 - iii. Pavilion Usage Agreement & Sub-letting (**Cllr Free**; Decision – **All**)
 - d. Cemetery Maintenance & Recruitment (Update – **Clerk**; Decision on Interviews – **All**)
10. News Sheet (**Chairman**; Decision on frequency & distribution – **All**)
11. Aveland Site Ownership (Update – **Cllr King**)
 - a. Removal of Cricket Strip & Astro turf (**Clerk**; Decision on Removal Action – **All**)
12. Emergency Plan (progress check – **Cllr Stafford**)
13. Planning: Update & Agree Response to S17/1460, 1488 & 1527 (**Clerk**; Response – **All**)
14. Parish Council Meetings (**Chairman**; Review of venue, week, & time – **All**)
15. Clerk's Report & Correspondence (including FOI requests & Safeguarding issues as required)
16. Urgent Matters Arising
 - a. Items for the next Agenda

Date of next Parish Council meeting – Monday 6th November 2017 at 6.45pm