

Notice of Billingham Parish Council meeting at Billingham Primary school on Tuesday 3rd March at 2020 at 6.45pm

Members of Billingham Parish Council are hereby summoned to attend the above meeting. **Members of the public are invited to attend.** The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council. The Public Forum will be followed by the formal Council Meeting at 6.45pm. Meetings of the Council may be recorded.

Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting.

Signed
Hayley Beaver - Billingham Parish Clerk & RFO

25th February 2020

AGENDA

1. Chairperson's Opening Remarks.
2. Apologies for absence.
3. Receive any new Declarations of Interest.
4. Recording of meetings (**Chairperson – Decision - All**)
5. Councillor Vacancies and Possible Co-option (Decision on applicant/s – **All**) (if applicable)
6. Approve minutes of the 14th January Meeting (**All**)
7. Receive any External Reports – (incl. County & District councils; Police and fire if available)
8. Receive any Community group & Organisation Reports – (where available)
9. Planning Applications including update on S19/0084, S19/1968, S19/1822 (**Chairperson – Decision - All**)
10. Clerk's report, including training report, (both previously circulated) and Correspondence not already circulated or already an agenda item.
11. Finance matters (**RFO**); i) F/Y 2019/2020 Accounts to end Feb 2020 (previously circulated) ii) previously circulated transactions for approval (**All**) iii) Authorisation required for LALC subscription fees for F/Y 2020/2021 (**ALL**)
12. Policy reviews; decision on previously circulated proposed amendments (**Chairperson – Decision – All**)
13. Parish Matters
 - a) Land values; discussion on previously circulated figures (**Cllr Stafford – Decision - All**)
 - b) Update on Brown Sign (**Cllr Stafford - Decision – All**)
 - c) Consideration of introducing a Cllr Vacancy application form (**Chairperson - Decision – All**)
 - d) Y O S Contract; agree previously circulated, updated version (**Chairperson – Decision - All**)
 - e) New National living wage rates for contractors (**Chairperson – Decision – All**)
 - f) Upgrade to speed sign; agree previously circulated quote (**Cllr Cope/Chairperson – Decision - All**)
 - g) Poster campaign Update (**Chairperson - Decision, if any - All**)
 - h) Litter picking; further action following receipt of email previously circulated re equipment. (**Chairman – Decision – All**)
 - i) Community Warden; decision on previously circulated report and estimate of expenditure. (**Chairperson – Decision – All**)
 - j) Village Planters; Proposed content, budget, volunteers (**Chairperson – Decision – All**)
 - k) Newsletter; new Councillors, Community friends, Litter picking and any other suggestions. (**Chairperson – Decision - All**)

- l) V E Day Commemoration; decisions on location of tree and wording on plaque. (**Chairperson – Decision – All**)
 - m) Donation of saplings; decision on acceptance and location of planting. (**Chairperson – Decision – All**)
 - n) Noticeboard; detail on previously circulated report, decisions on design, expenditure and location – (**Chairperson – Decision - All**)
 - o) Premises licence certificate application; decision on any opposition. (**Chairperson – Decision – All**)
 - p) Police station Update (**Chairperson – Decision – All**)
 - q) Surface Water on Birthorpe Rd; discussion on previously circulated report and decision on any further progression, (**Chairperson – Decision – All**)
 - r) Wall of West St car park update (**Chairperson – Decision - All**)
 - s) Internal Auditor; agreement of costs (**Chairperson – Decision – All**)
 - t) Donation from HPC update. (**Chairperson – Decision – All**)
 - u) Recreation ground i) Use of bowling green area; update and agreement on wording to change to CC contract, ii) Water Inspection update; agreement of quotes for work required, iii) agreement to wording of change to CC contract for new watering system, iv) Decision on reply to previously circulated email re permission to use pavilion, v) Tennis courts; decision on quotes for washing and moss treatment, vi) Decision on planned opening date. vii) Litterbins; authorisation of date to process order in new FY. viii) Play park equipment; acceptance of quote for inspection. ix) Decision on previously circulated quotes for painting of play park equipment. x) Review of last year's painting of play park gate. (**Chairperson – Decisions – All**)
 - v) Spring Wells; i) Planned planting of planters on fence; agree expenditure and allocate tasks. ii) Refurbishment update and allocation of tasks. iii) Previously agreed tree work update (**Chairperson – Decisions – All**)
 - w) Cemetery. i) Planting of flowerbed; decision on expenditure and allocation of tasks. ii) Internal hedge cutting of horse field; decision on quotes previously circulated, iii) tree work update. (**Chairperson – Decisions – All**)
14. Annual and Parish Meeting; planning (**Chairperson – Decision - All**)
15. Closed Session to report update on LALC Document (**Chairman – Decision – All**)
16. Receive any urgent reports.