

Notice of a General Meeting of Billingborough Parish Council held in the Sports Pavilion at the Recreation Ground on Tuesday 13 Sept 2022

Members of Billingborough Parish Council are hereby summoned to attend the Annual Parish Meeting commencing at 6.45pm. **Members of the public are invited to attend.** The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council; All Members are requested to be in attendance. If no public are present at 6.30pm the full meeting of the Council will commence. Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting. **This meeting will be recorded.**

Hayley Beaver,

Clerk to the Council

7 September 2022

Agenda

1. **Chairman's opening remarks**
2. **Apologies for absence.**
3. **Presentation by Maisie McMahon on behalf of the Safer Together Team.**
4. **Receive any new declarations of interest.**
5. **To consider any requests from Members for a dispensation on any items on the agenda. To agree, or not, by resolution to any dispensations, including voting rights. (Decision – All)**
6. **Co-option – If required. (Decision – All)**
7. **To approve draft minutes of the meeting held on 12 July 2022. (All)**
8. **Receive any external reports (County, District, Police, etc)**
9. **Receive any Community Groups and Organisation reports – as required. New Cllr training report, (Cllr Rayside).**
10. **To discuss and resolve on any action required following the presentation received prior to the meeting from Maisie McMahon, Safer together Team, taking into account any results received from the recently published crime questionnaire. (Chairman, Cllr Richardson; Decision – All)**
11. **Clerk's report, correspondence and matters arising.**
12. **Financial Matters:**
 - a) **To resolve to approve the accounts up to 31 August, as circulated. (RFO; Decision – All)**
 - b) **To resolve to approve the payment of the invoices for authorisation, as circulated. (RFO; Decision – All)**
 - c) **To resolve to agree that the Council continues with LALC as its internal auditor and approve the fee of £260 + VAT (RFO; Decision – All)**
 - d) **To resolve to add and name, 2 new users to the Unity account, and to Resolve that this should be actioned by the Clerk and the form signed by 3 Councillors asap, before and therefore outside of any meeting. (Chairman; Decision – All).**

- e) To resolve to donate the sum of £30 to the RBL, by way of purchase of a wreath, and to decide which Cllr is able to attend the remembrance service as a representative of the Council. (Chairman; Decision – All).
- f) To receive a report from Cllr Turner regarding checks completed on financial documents. Also, to agree the meetings next year at which all future reports take place as per financial regulations pt 2.2 (Cllr Turner, Chairman; Decision – All).
- g) To discuss the fact that the new noticeboard has been damaged and agree quotes from supplier of £220 + Vat for parts and £295 for works for repair or alternative solutions and budget.
- h) To agree, by resolution, that this Parish Council wishes to continue as part of the SAAA sector led auditor appointment regime. (Chairman; Decision – All).
- i) To evaluate, and resolve on the conclusion, regarding an increase to the Clerk's monthly allowance. (Chairman; Decision – All)
- j) To ratify the purchase of a new laptop, value £499.99 and printer value £110.99 and to agree to payment of invoice for investigation of repair to old laptop and printer and set up fee of new, to Cochran IT Services. (Chairman; Decision – All)

13. Administration matters:

- a) To resolve to agree to the setting up of a WhatsApp group for Clerk and Councillors. (Chairman; Decision – All)
- b) To discuss and resolve on the date for the Annual Parish Meeting. (Chairman; Decision – All).
- c) To discuss any Planning Applications, Including any feedback regarding applications for Solar Farms. – if required. (Chairman; Decision – All)
- d) To re-distribute, by resolution, Councillor roles following Cllr Vince's resignation. (Chairman; Decision – All)
- e) 3 Cllrs to sign the authorisation form to delete ex Cllr Vince from the bank account. (Cllrs Woodhead, Labinjo, Stafford).
- f) To appoint a Cllr responsible for collating information from the speed signs in the village. (Chairman; Decision – All)
- g) Land off Folkingham Rd – update and to resolve on decision regarding trees - if required. (Chairman, Cllr Stafford. Decision – All).
- h) Council Facebook - update (Cllr Richardson, Clerk; Decision – All)
- i) Emergency Plan – update (Cllrs Turner and Rayside; Decision – All).
- j) To set by resolution, the date for the closure of the tennis courts, and also to agree annual dates for the opening and closing each year. (Chairman; Decision – All)

14. Recreation Ground:

- a) Parks and Green Spaces – Update (Chairman).
- b) Wicksteed Inspection and repair works - to discuss and RESOLVE on the outcome of any further works required and to resolve to agree any quotes received. (Chairman; Decision – All).
- c) Pavilion porch repair – to consider any quotes received and resolve on which to accept. (Cllr Turner, Chairman; Decision – All)

- d) **COSHH Cupboard – Update. (Cllr Turner).**
 - e) **Works to new practice area of Cricket Club – update on any outstanding works (Cllr Turner).**
 - f) **To agree erection of sponsorship boards-if required. (Chairman, Cllrs Turner and Richardson; Decision- All).**
 - g) **Pavilion Risk Assessment – Update. (Cllr Turner)**
 - h) **Pavilion Fire Inspection – to agree that an inspection is arranged and who is to organise. (Chairman; Decision – All).**
 - i) **To agree any quotes received and a timetable for completion of works regarding the decoration of the pavilion. (Chairman; Decision – All)**
15. **Cemetery:**
- a) **Cemetery development – To discuss and resolve on plans and budgets. (Chairman; Decision – All)**
16. **Hall Field – Update. (Chairman; Decision – All)**
17. **Village signs – update as to plans and budgets and allocation of tasks. (Chairman; Decision – All).**
18. **Entrance Planters – To resolve on a budget for winter planting and to allocate tasks (Chairman; Decision – All).**
19. **Christmas Lights – To discuss plans, set a budget and delegate tasks. (Chairman; Decision – All)**
20. **Community Speed watch – Update (Chairman; Decision – All).**
21. **To consider the provision of electric vehicle charging. (Chairman; Decision – All).**
22. **To consider the provision of Youth services in the village.**

Next meeting: Tuesday 8 November at the Pavilion, Recreation Ground.