

Notice of Billingham Parish Council Meeting, Sports Pavilion at the Recreation Ground on Tuesday 12 March 2024

Members of Billingham Parish Council are hereby summoned to attend the above commencing at 6.45pm. **Members of the public are invited to attend.** The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council; All Members are requested to be in attendance. The Public Forum will be followed by the formal Council meeting, which will start at 6.30pm if no members of the public are present at that time. Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting. **This meeting will be recorded.**

Hayley Beaver

Clerk to the Council

7 March 2024

Agenda

1. **Chairman's opening Remarks**
2. **Apologies for absence.**
3. **Receive any new declarations of interest.**
4. **To consider any requests from Members for a dispensation on any items on the agenda. To agree, or not, by resolution to any dispensations, including voting rights. (Decision – All)**
5. **Co-option – if required**
6. **Approve draft minutes of the meeting held 13 Feb 2024 (All)**
7. **Receive any external reports, and ask for feedback from C Cllr Hill if present, re repairs to Folk'ham Rd, Elizabeth Dr, and The Pingle, and the dykes on Birthorpe Rd, and feedback from AW via Cllr Hill regarding the sewerage overflow during the wet weather. To request any update regarding the allotment fencing repair and leak on the allotment entrance drive. (County and District Cllrs, Police via Cllr Williamson, etc)**
8. **Receive any Community groups or Organisation reports – as required.**
9. **Clerk's Report.**
10. **Finance Matters:**
 - a) **To resolve to approve the accounts up to 29 Feb 2024. (RFO; Decision – All)**
 - b) **To resolve to agree to the payment of invoices on the previously circulated list of transactions for approval. (RFO; Decision – All)**
 - c) **To consider quotes gained for the purchase of a D Day 80 flag if required. (Chairman; Decision – All).**
 - d) **To update the position in terms of grant funding available, and if available, to consider quotes received for the replacement of pavilion doors. If unavailable, to consider the options and set a budget for fulfilling the required works to the two side doors, as recommended in the Fire RA. (Chairman; Decision – All).**
 - e) **To consider any quotes received for works required as advised in the recent tree survey report. (Chairman; Decision – All).**
 - f) **To Consider quotes rec'd for printing the newsletter. (Chairman; Decision-All).**

- g) To consider any budget required for any works required to the height barrier. (Chairman; Decision – All).

11. ADMIN MATTERS

- a) To agree the amendments as circulated to the Cricket Club agreement, and to resolve on any amendment to the Cemetery Caretaker's contract. (Chairman; Decision – All).
- b) To review and resolve on any amendments to all Council policies, any recommendations or updates circulated previously. (Chairman; Decision – All).
- c). Adopting a listed building as a Community Asset – Update, (Cllr Turner; Decision – All).
- d) To consider any planning applications – if required.

12. VILLAGE MATTERS

- a) Hall Field - trees and plaque – Update (Chairman; Decision – All).
- b) To discuss the outcome of the Village Flood Plan meeting held on March 2nd, delegating any tasks if required and resolving on any budgetary requirements. (Chairman; Decision – All).
- c) Cemetery – update and plan for the way forward. (Chairman; Decision – All).
- d) i. To discuss and resolve to adopt the Legionella Policy and Management Plan as presented. (Clerk; Decision – All)
 - ii. To assess who is the best person to carry out the checks as detailed, what training they and any other individuals would require, and how many hours per week or month these checks will require
 - iii. To agree a budget for training and extra annual/monthly no of hours required for the works. (Chairman; Decision – All).
 - iv) To receive an update on outstanding works from both the Fire and Legionella RA's, to schedule work and set any budgets required. (Chairman; Decision – All).
- e) Defibrillator/Pavilion roof - update. (Chairman; Decision – All).
- f) To consider and allocate tasks and budget for any works required following receipt of the annual recreation ground inspection. (Chairman; Decision – All).
- g) Village Signs – update. (Chairman; Decision – All)
- h) To consider the request from LCC to recommend locations for EVCPs (Chairman; Decision – All).
- i) Potential new project at recreation ground – update (Cllrs Surtees/Williamson; Decision – All).
- j) To consider the development of the CSW scheme (Chairman; Decision – All).

NEXT MEETING: 6PM ANNUAL PARISH MEETING; ANNUAL MEETING OF THE PARISH COUNCIL FOLLOWS, BOTH TUESDAY 14 MAY AT THE PAVILION, RECREATION GROUND.

