

Notice of a General Meeting of Billingborough Parish Council in the Sports Pavilion at the Recreation Ground on Tuesday 9 July 2023

Members of Billingborough Parish Council are hereby summoned to attend the above commencing at 6.45pm. **Members of the public are invited to attend.** The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council; All Members are requested to be in attendance. The Public Forum will be followed by the formal Council Meeting. If no public are present at 6.30pm the full meeting of the Council will commence. Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting. **This meeting will be recorded.**

Hayley Beaver,

Clerk to the Council

3 July 2024

Agenda

1. **Chairman's opening remarks**
2. **Apologies for absence.**
3. **Receive any new declarations of interest.**
4. **To consider any requests from Members for a dispensation on any items on the agenda. To agree, or not, by resolution to any dispensations, including voting rights.**
5. **Co-option – If required. (Decision – All)**
6. **Approve minutes of the meeting held on 11 June 2024. (All)**
7. **Receive any external reports (County, District, Police, etc)**
8. **Receive any Community Groups and Organisation reports – as required.**
9. **Clerk's report, correspondence and matters arising.**
10. **Financial Matters:**
 - a) **To resolve to approve the accts up to 30 June, as circulated. (RFO)**
 - b) **To resolve to approve payment of invoices on Appendix C (RFO)**
 - c) **To receive a report from Cllr Turner regarding financial checks to 30 June 2024.**
 - d) **To consider any changes to the current insurance requirements and RESOLVE to accept the quote circulated as part of the 3year agreement. (RFO)**
 - e) **To discuss and resolve on the application for a Community Orchard Grant. (Cllr Tweddle).**
11. **Administration matters:**
 - a) **To review the Recreation Ground Caretaker's contract. (Chairman).**
 - b) **To review the Spring wells caretaker contract. (Chairman).**
 - c) **To review amendments to the BAGS agreement and BAGS Tenancy agreement to include the use of an incinerator. (Chairman)**
 - d) **To consider if all Council owned land should be registered with land registry. (Chairman)**

- e) To discuss any preparations required for the upcoming public meeting. (Chairman).
 - f) To discuss and resolve on a request from the Army Cadets to carry out litter picking in September. (Chairman).
 - g) Current Planning Applications – if required. (Chairman; Decision – All)
12. Recreation Ground:
- a) Tennis Court project – update. (Cllr Williamson).
 - b) Use of keybox and external cupboard – update (Cllr Turner).
 - c) To consider any external works outstanding, and any maintenance required to pavilion, including repair works to patio, request received for replacement tables and chairs, and to resolve on budgets if needed. (Chairman).
 - d) To consider if further works are required to the tree that lost a branch recently and set budget for works. (Chairman).
 - e) To consider the best solution to covering the area where the metal upright was recently found, and set a budget for works required. (Chairman).
 - f) To discuss and resolve on what action can be taken with repeat offenders regarding not picking up after their dog. (Chairman).
13. Spring Wells:
- a) Ownership of roadway and fivebar gate – update and decision on gate maintenance. (Cllr Turner, Chairman);
 - b) Overgrowing foliage at Springwells – if required. (Chairman).
14. Planning application for cemetery extension – update. (Chairman).
15. Cemetery maintenance – To consider any maintenance requirements and resolve on budgets if needed. (Chairman).
16. Emergency/Flood Plan and possible meeting date – Update. (Cllr Williamson, Cllr Woodhead).
17. Village grass cutting. (Chairman).

Next meeting: Tuesday 10 September at the Pavilion, Recreation Ground.