

Notice of a General Meeting of Billingborough Parish Council in the Sports Pavilion at the Recreation Ground on Tuesday 8 October 2024

Members of Billingborough Parish Council are hereby summoned to attend the above commencing at 6.45pm. **Members of the public are invited to attend.** The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council; All Members are requested to be in attendance. The Public Forum will be followed by the formal Council Meeting. If no public are present at 6.30pm the full meeting of the Council will commence. Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting. **This meeting will be recorded.**

Hayley Beaver,

Clerk to the Council

2 October 2024

Agenda

1. **Chairman's opening remarks**
2. **Apologies for absence.**
3. **Receive any new declarations of interest.**
4. **To consider any requests from Members for a dispensation on any items on the agenda. To agree, or not, by resolution to any dispensations, including voting rights. (Decision – All)**
5. **Co-option – If required. (Decision – All)**
6. **Approve minutes of the meeting held on 10 September 2024. (All)**
7. **Receive any external reports (County, District, Police, etc)**
8. **Receive any Community Groups and Organisation reports – as required.**
9. **Clerk's report, correspondence and matters arising.**
10. **Financial Matters:**
 - a) **To resolve to approve the accts up to 30/9/24, as circulated. (RFO)**
 - b) **To resolve to approve payment of invoices on Appendix C (RFO)**
 - c) **To clarify if the Council wishes to commit to a future subscription of Civic.ly as an asset management system, if it subscribes to a free trial. (RFO).**
 - d) **Reimbursement of maintenance costs for the Aveland field - update.(Chair).**
 - e) **To resolve to engage LALC to carry out the Internal audit for the F/Y 24-25, with a cost of £285.00 and to accept the terms of engagement as circulated.(RFO)**
 - f) **To consider quotes received for extra works required on tree at recreation ground. (Chairman).**
 - g) **To receive a report after attending the recent grant funding meeting. (Cllrs Woodhead and Tweddle).**
 - h) **To consider any quotes received for a new front door at the pavilion and for new tables and chairs. (Cllr Tweddle).**
11. **Administration matters:**
 - a) **To resolve on the dates and location of meetings for 2025.(Chairman).**
 - b) **To consider any projects that require application to the Biodiversity Project Funding Scheme, and if the outcome of this discussion has any impact on the**

- grass cutting requirements needed for consideration at the budget meeting, to outline the new requirements. (Chairman).
- c) To discuss and resolve on whether or not the Council wishes to initiate taking part in VE80 on Thursday 8 May 2025. (Chairman).
 - d) Current Planning Applications – if required. (Chairman).
 - e) To set dates for carrying out the annual risk assessments at the pavilion for Fire and Legionella.(Chairman).
 - f) To discuss who is to represent the Council and lay the Council’s wreath at this year’s Remembrance Service. (Chairman).
 - g) To receive a report from the recent Scribefest, (Cllr Woodhead).
 - h) Council land – update. (Chairman).
12. Recreation Ground:
- a) To consider the purchase of a grit bin for the recreation ground and if agreed, set a budget for its purchase. (Chairman).
 - b) To consider any request as the recreation ground as the location for a food truck – if required. (Chairman).
 - c) Tennis Court project – update. (Cllr Williamson).
 - d) To resolve on the matter of the proposed Appointed Person for carrying out the Legionella inspections at the pavilion. (Chairman).
 - e) To discuss if there are any outstanding maintenance jobs required over the winter period, both internally or externally, and to liaise with the Cricket Club about this, and previously agreed repairs to the patio. (Chairman).
13. Cemetery – extension – update and plan. (Chairman).
14. Springwells;
- a) Ownership of roadway – update.
 - b) Repair/renewal of 5 bar gate. – update. (Cllr Turner.)
15. Village signs – update. (Chairman).
16. Hall Field - to consider costs and designs sought for an information board style plaque, and on whether to adopt this proposal or to continue as previously planned, and to allocate tasks and set budget accordingly. (Chairman).
17. Tree Preservation Orders – to discuss the previous suggestion of asking for TPO’s on all trees in the Hall Field and to RESOLVE on this proposal and delegate tasks and budget as required.
18. Emergency /Flood plan and results of Section 19 investigations – To assess any results received from the S19 report and plan any mitigating actions for the season ahead, including any further meeting or public engagement.
19. Fortescue Arms – update – if required.

Next meeting: BUDGET meeting Tues 12 Nov at the Pavilion, Recreation Ground.

