

## **Notice of Billingborough Parish Council Meeting, Sports Pavilion at the Recreation Ground on Tuesday 11 Feb 2025**

Members of Billingborough Parish Council are hereby summoned to attend the above commencing at 6.45pm. **Members of the public are invited to attend.** The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council; All Members are requested to be in attendance. The Public Forum will be followed by the formal Council meeting, which will start at 6.30pm if no members of the public are present at that time. Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting. **This meeting will be recorded.**

Hayley Beaver

Clerk to the Council

5 Feb 2025

### **Agenda**

1. **Chairman's opening Remarks**
2. **Apologies for absence.**
3. **Receive any new declarations of interest.**
4. **To consider any requests from Members for a dispensation on any items on the agenda. To agree, or not, by resolution to any dispensations, including voting rights. (Decision – All)**
5. **Co-option – if required**
6. **Approve draft minutes of the meeting held 14 Jan 2025 (All)**
7. **To discuss issues arising from the recent flooding, to receive a report or any updates from any attendee from the newly formed flood committee, residents, County or District Councillor, etc and to resolve on any action required. To consider any outstanding hire costs for the village hall after the recent meetings held in relation to section 137 contributions.**
8. **Receive any external reports. (County and District Cllrs, etc)**
9. **Receive any Community groups, Organisations or training reports – as required.**
10. **Clerk's Report.**
11. **Finance Matters:**
  - a) **To resolve to approve the accounts up to 31 Jan 2025. (RFO; Decision – All)**
  - b) **To resolve to agree to the payment of invoices on the list of transactions for approval. (RFO; Decision –All).**
  - c) **To consider provision in the budget for emergency situations.**
  - d) **To consider the quote received from Blossom Bookkeeping for payroll services for 25-26 for £200.**
  - e) **To discuss and resolve to approve if considered necessary, memorial training for Cllr Tweddle at a cost of £155.00, or to agree to outsource this inspection on a 5 yearly basis, and to consider quotes gained.**

- f) To discuss and ascertain if after further investigation, the pavilion heaters can be repaired, to agree a budget if any repair works are required, or to establish if a replacement system is needed and to continue to seek grant funding.
- g) To discuss and resolve on the course of action, following damage being caused to the patio and the path at the pavilion, and the quote received to replace the patio, and to set any budget required.
- h) To discuss and resolve on the outcome regarding the priority of previous proposals to replace doors and replace existing furniture at the pavilion, to establish exact requirements, set budgets and allocate tasks.
- i) To establish if sponsorship can or has been sought for the planters and to plan for spring planting, setting a budget if required.
- j) To agree wording for the commemorative plaque following the planting of the saplings at the Hall Field, and to consider the quote for supply and installation from Aztec Signs for £235.00 + Vat.
- k) To discuss and budget for any works required in consideration of riparian rights to maintain any watercourses that run adjacent to Council owned land.
- l) To clarify the decision regarding the newsletter, made at the last meeting, and depending on the outcome, allocate tasks and budget spends.

**12. Admin:**

- a) To carry out the annual review of both the Cemetery Caretaker's contract and the BAGS agreement, and to resolve on any amendments or additions.
  - b) To discuss and resolve on the proposed amendments to the Aveland Early Entry Licence.
  - c) To discuss the proposal to extend the "No Waiting at any time" area on the High St and to resolve on any response.
  - d) To note the outcome of the intermediate internal audit.
  - e) To consider an inspection of all Council assets to be concluded by 31/3/25
  - f) To resolve to authorise Cllr Woodhead to collect documents from the solicitors and deliver to the Clerk for storing.
13. To receive an update from Cllr Middlebrook on the bio-diversity project and grant application at the Recreation Ground.
14. To receive any update on the project at the recreation ground and to resolve on the next course of action.
15. To resolve on a date to meet at the cemetery to discuss the proposed works.
16. To receive any update from Cllr Turner regarding the Fortescue Arms Committee.

**NEXT MEETING: TUESDAY 11 MARCH AT THE PAVILION, RECREATION GROUND.**