

## **Notice of the scheduled Meeting of Billingborough Parish Council in the Sports Pavilion at the Recreation Ground on Tuesday 08 July 2025**

**Members of Billingborough Parish Council are hereby summoned to attend** the above commencing at 6.45pm. **Members of the public are invited to attend.** The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council; All Members are requested to be in attendance. The Public Forum will be followed by the formal Council Meeting. If no public are present at 6.30pm the full meeting of the Council will commence. Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting. **This meeting will be recorded.**

Hayley Beaver,

Clerk to the Council

3 July 2025

### **Agenda**

1. **Chairman's opening remarks**
2. **Apologies for absence.**
3. **Receive any new declarations of interest.**
4. **To consider any requests from Members for a dispensation on any items on the agenda. To agree, or not, by resolution to any dispensations, including voting rights.**
5. **Approve minutes of the meeting held on 10 June 2025.**
6. **Receive any external reports (County, District, etc)**
7. **Receive any Community Groups and Organisation reports – (Church, Village Hall, Flood Grp, Cricket Club, etc).**
8. **Clerk's report, correspondence and matters arising.**
9. **Financial Matters:**
  - a) **To resolve to approve the accts up to 30 June, as circulated. (RFO)**
  - b) **To resolve to approve payment of invoices on Appendix C (RFO)**
  - c) **To consider any changes to the current insurance requirements and RESOLVE to accept the quote circulated as part of the 3year agreement. (RFO)**
  - d) **To agree to the purchase of a further 5 or 10 hours for website maintenance at a cost of £108/£216 + VAT respectively.**
  - e) **To consider quotes received for pavilion doors and/or tables and chairs.**
  - f) **To consider quotes received for plumbing requirements at the pavilion.**
  - g) **To consider any quotes received for railings at the cemetery.**
10. **Administration matters:**
  - a) **To agree a new representative for the BAGS Committee.**
  - b) **To discuss a change of editor for the newsletter.**
  - c) **To review the Spring wells caretaker contract. (Chairman).**
  - d) **To elect a Chairman for the HR Committee and discuss the schedule for the Clerk's appraisal and appraisal training.**

- e) To agree amended wording on the Hall Field Plaque.
  - f) Current Planning Applications – if required. (Chairman; Decision – All)
11. Recreation Ground:
- a) Tennis Court project – update.
  - b) To discuss repairs required at the skate park and painting required at the play park
  - c) To discuss any external maintenance required to pavilion over the autumn including any outstanding maintenance required following on from the asset inspections i.e. shutters, gutters and facias and painting to the woodwork. (Chairman).
12. Spring Wells - to discuss recommendations from the asset register inspections, i.e. cleaning the feeding signs, information board, planters and painting the bottom of the legs of info board and the benches.
13. Emergency Plan/Flooding -to receive a report from the Emergency Plan presentation meeting held and to discuss any outcome. To update on any flood mitigation action required, and organise any Councillor attendance at the Flood Prevention Meeting on July 28.
14. Co-option – If required. (Decision – All)

**Next meeting: Tuesday 9 September at the Pavilion, Recreation Ground.**