

## **Billingborough Parish Council Meeting**

Minutes of the meeting of Billingborough Parish Council held on 8 July 2025 in the Sports Pavilion at the Recreation ground.

**Present:** Cllrs C Woodhead (Chairman), M Turner (Until 19.17), J Twedde, H Middlebrook.

There was 1 Member of the Public present for the public forum at 6.30pm, as they had come only to observe the meeting, the Chairman opened the meeting at 18.30.

**1. Chairman's opening remarks**

**055.** The Chairman welcomed everybody to the meeting and reminded Councillors to reply to emails if possible.

**2. Apologies for absence.**

**056.** Apologies had been received from Cllrs Volanakis, Sharpe and Williamson, it was **RESOLVED** to accept the reasons for the apologies as given.

**3. Receive any new declarations of interest – none received.**

**4. To consider any requests from Members for a dispensation on any items on the agenda. To agree, or not, by resolution to any dispensations, including voting rights – none received.**

**5. Approve minutes of the meeting held on 10 June 2025.**

**057.** It was **RESOLVED** to accept the minutes as a true record.

**6. Receive any external reports.**

**058.** D Cllr Turner reported that regarding the Local Government Reorganisation the District Council had received an update that a Shadow Authority would be elected in 2027 but there would be no District Cllr elections at that time, so all district Cllrs will remain in place until March 28. Clarification on this would be required by Dec 26 in order for the elections to be organised. Also that Planning permission had been granted for over 400 new homes and a care home on the site previously owned by Cummins Engineering. Development of the new waste depot at Turnpike Rd in Grantham was progressing well.

**7. Receive any Community Groups and Organisation reports.**

**059.** Cllr Turner reported that a successful meeting of Billingborough Flood Group had taken place on the previous evening, with representatives from all groups invited, except for the Crown Estate commissioners attending. It was felt that progress was being made especially with checks on the drainage system in the village, which had found that repairs were required at the crossroads of High St/Vine St/Victoria St/Station Rd, and the junction at Vine St and Church St. It was hoped works would be completed before the end of the year.

**060.** Cllr Woodhead reported that at the concert and afternoon tea event held in the church a profit of £600 had been made which would be split 50/50 between the Air Ambulance and the Church. The clock should be reinstated some time in August.

**8. Clerk's report, correspondence and matters arising.**

**061.** The Clerk reported that as of the 30 June 2025, the balance of both accounts was £65,830.64. Cllrs were advised that in order to complete the AGAR for the F/Y 25-26 the Council would have to have a new IT Policy in place and have made provision for a Parish Council owned email domain. The broken cradle swing seat at the play park should be replaced in the next week, the supplier sent an incomplete order for the replacement which has taken time to rectify. The Clerk read out an email notifying the Council of concerns raised about the level of the water at the sluice end of the Spring Wells area.

**9. Financial Matters:**

**a) To resolve to approve the accts up to 30 June, as circulated.**

**062.** It was **RESOLVED** to approve the accounts as presented to 30 June 2025.

**b) To resolve to approve payment of invoices on Appendix C.**

**063.** It was **RESOLVED** to approve all payments as listed on appendix C.

**c) To consider any changes to the current insurance requirements and RESOLVE to accept the quote circulated as part of the 3year agreement.**

**064.** As no renewal details had been sent in time for the meeting, it was agreed that if any queries cropped up before the next meeting in Sept, the Clerk would advise via email. The invoice could be settled as it was part of the 3 yr agreement.

**d) To agree to the purchase of a further 5 or 10 hours for website maintenance at a cost of £108/£216 + VAT respectively.**

**065.** It was **RESOLVED** to purchase a further 5 hours at a cost of £108 + VAT.

**e) To consider quotes received for pavilion doors and/or tables and chairs.**

**066.** Cllr Woodhead reported that after investigation it had been confirmed that neither the Community grant nor the UKspf grant could be used to purchase new doors or tables and chairs for the pavilion. Cllr Tweddle volunteered to look again for an alternative source of funding.

**Councillor Turner left the meeting.**

**f) To consider quotes received for plumbing requirements at the pavilion.**

**067.** After discussion it was decided to re-assess requirements and obtain alternative like for like quotes.

**g) To consider any quotes received for railings at the cemetery – deferred.**

**10. Administration matters:**

**a) To agree a new representative for the BAGS Committee - deferred**

**b) To discuss a change of editor for the newsletter – deferred.**

**c) To review the Spring wells caretaker contract.**

**068.** It was **RESOLVED** that no changes were required from a Council perspective.

**d) To elect a Chairman for the HR Committee and discuss the schedule for the Clerk's appraisal and appraisal training – deferred.**

**e) To agree amended wording on the Hall Field Plaque.**

**069.** It was **RESOLVED** to remove the words "and planted", and, "and enduring".

**f) Current Planning Applications – not required.**

**11. Recreation Ground:**

**a) Tennis Court project – deferred.**

- b) **To discuss repairs required at the skate park and painting required at the play park**

**070.** It was **RESOLVED** not to carry out any repair to the painting at the play park this year but to look to including a full repaint in the budget for the F/Y 26-27. Cllr Middlebrook volunteered to carry out the repair needed on the spine ramp at the skate park.

- c) **To discuss any external maintenance required to pavilion over the autumn including any outstanding maintenance required following on from the asset inspections i.e. shutters, gutters and fascias and painting to the woodwork.**

**071.** Cllr Woodhead volunteered to carry out maintenance required to the gutters and fascias at the pavilion.

12. **Spring Wells - to discuss recommendations from the asset register inspections, i.e. cleaning the feeding signs, information board, planters and painting the bottom of the legs of info board and the benches.**

**072.** Cllr Woodhead volunteered to carry out this maintenance required at the Spring Wells area.

13. **Emergency Plan/Flooding -to receive a report from the Emergency Plan presentation meeting held and to discuss any outcome. To update on any flood mitigation action required, and organise any Councillor attendance at the Flood Prevention Meeting on July 28.**

**073.** Cllr Woodhead reported that the Emergency Plan meeting was well attended and so far three people have volunteered to help. She hoped that the Flood Prevention event being organised by SKDC that's taking place in the car park at the Recreation Ground on July 28<sup>th</sup> would also be well attended and that Cllrs will be able to pop in throughout the day.

14. **Co-option – not required.**

**There being no more business the Chairman closed the meeting at 19.35.**

**Next meeting: Tuesday 9 September at the Pavilion, Recreation Ground.**

## **APPENDIX A: Payments from 1-30 June 2025**

<b><u>DATE</u></b>	<b><u>PAYEE</u></b>	<b><u>AMOUNT</u></b>
16/06/25	SMARTTEST ENERGY	27.00
16/06/25	BILLINGBOROUGH VILLAGE HALL	37.50
17/06/25	A PAGE & CO LTD	1299.00
17/06/25	DALE'S DOINS	151.44
17/06/25	CLLR MIDDLEBROOK	202.15
17/06/25	WICKSTEED LEISURE LTD	190.09

23/06/25	SKDC	58.00
23/06/25	ANGLIAN WATER	89.52
23/06/25	ANGLIAN WATER	49.13
26/06/25	YOUR LOCAL LINC	30.00
26/06/25	H BEAVER	33.19
26/06/25	H BEAVER	949.52
26/06/25	K E DAVEY BROWN	80.00
30/06/25	EE LTD	30.00
30/06/25	UNITY BANK	6.00

## **APPENDIX B: RECEIPTS RECEIVED 1-30 June 2025**

<b><u>DATE</u></b>	<b><u>FROM</u></b>	<b><u>AMOUNT</u></b>
09/06/2025	VAT 126 RECLAIM	2681.75

## **APPENDIX C: Transactions for authorisation on 8 JULY 2025**

<b><u>PAYEE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
HMRC	QRTR 1 NAT INS	239.64
COMM CLEANER CEM	JUNE /JULY INVOICE	433.38
CEM CARETAKER	JUNE/JULY INVOICE	200.00
S'WELLS CARETAKER	JUNE/JULY INVOICE	200.00
REC CARETAKER	APRIL/MAY&JUNE/JULY INVOICE	593.75+593.75
CLERK	JULY & AUGUST SALARY	949.52+949.52
CLERK	JULY & AUGUST OFFICE ALLOWANCE	25.00+25.00
YOUR LOCAL LINC	SEPT NEWSLETTER DISTRIBUTION	30.00
KRPRINTING	SEPT NEWSLETTER PRINTING	80.00
CLERK	STRIMMER	170.00
COMPLETE WEED CONTROL	2 <sup>ND</sup> WEED TREATMENT	516.00
CLEAR COUNCILS INSURANCE	RENEWAL 25-26	1500.00
GLENDALE	GRASS CUTTING	297.46
SLCC	ANNUAL SUBS	190.00

**SIGNED: CLLR TWEDDLE**

**SIGNED: CLLR WOODHEAD**