

Notice of the scheduled Meeting of Billingborough Parish Council in the Sports Pavilion at the Recreation Ground on Tuesday 09 September 2025

Members of Billingborough Parish Council are hereby summoned to attend the above commencing at 6.45pm. **Members of the public are invited to attend.** The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council; All Members are requested to be in attendance. The Public Forum will be followed by the formal Council Meeting. If no public are present at 6.30pm the full meeting of the Council will commence. Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting. **This meeting will be recorded.**

Hayley Beaver,

Clerk to the Council

3 Sept 2025

Agenda

1. **Chairman's opening remarks**
2. **Apologies for absence.**
3. **Receive any new declarations of interest.**
4. **To consider any requests from Members for a dispensation on any items on the agenda. To agree, or not, by resolution to any dispensations, including voting rights.**
5. **Approve minutes of the meeting held on 8 July 2025.**
6. **Receive any external reports (County, District, Planning event etc)**
7. **Receive any Community Groups and Organisation reports – (Church, Village Hall, B'boro Flood Grp, Cricket Club, Fortescue Arms.(Cllr Volanakis post planning meeting report). etc).**
8. **Clerk's report, correspondence and matters arising.**
9. **Financial Matters:**
 - a) **To resolve to approve the accts up to 31 August, as circulated. (RFO)**
 - b) **To resolve to approve payment of invoices on Appendix C (RFO)**
 - c) **To discuss results of the external audit.**
 - d) **To discuss the proposal of engaging LALC to carry out the next 2 year's internal Audit at a cost of £300 per year.**
 - e) **To ratify the decision to renew the 3yr agreement with Clear Councils at a cost of £1225.07 for this financial year.**
 - f) **To discuss the proposal of adopting cyber insurance at a cost of £410.25.**
 - g) **To consider the quote received for securing electricity prices for a new term for the supply at the pavilion.**
 - h) **To ratify emergency works carried out to the plumbing at the pavilion at a cost of £1157.92.**
 - i) **To ratify the emergency works to remove the existing path to the pavilion, due to health and safety concerns and to re-route this path at a cost of £2900.00.**
 - j) **To set a budget for the purchase of grass seed to infill the pathway that has been removed and to organise volunteers to sow the seed and be responsible for the aftercare.**

- k) To discuss and set a budget, considering quotes provided, to complete the installation of accessible access to the pavilion from the car park.
 - l) To consider any quotes received for railings at the cemetery.
 - m) To Resolve on the value of the donation to the RBL.
 - n) To consider quote from M-Fire for the annual emergency lighting and fire extinguisher checks for £237.97
 - o) To consider quotes received for changing to a Gov.uk email address to comply with assertion 10 of the SFAAA
 - p) To set any budget requirement for autumn/winter planting.
10. Administration matters:
- a) To agree a new representative for the BAGS Committee/Police/Village Hall
 - b) To discuss a change of editor for the newsletter.
 - c) To review the members of the HR Committee, elect a Chairman and discuss the schedule for the Clerk's appraisal and appraisal training.
 - d) To agree the meeting dates, including the date, venue and format of the Parish Meeting for 2026.
 - e) To resolve to adopt the IT policy as circulated, or agree amendments or alternative.
 - f) To discuss the absence of the Aveland Early Entry Licence.
 - g) Current Planning Applications – if required.
11. Recreation Ground:
- a) Tennis Court project – update.
 - b) To discuss if the kick boards at the tennis courts should be replaced and if agreed to determine a budget for the works.
 - c) To discuss the offer of funding for specific items of play equipment or funding towards a larger project.
 - d) To discuss the proposal received regarding the introduction of football at the recreation ground.
 - e) Following on from the plumbing repairs, to address the need for re-decoration of the affected area.
 - f) To discuss any quotes received or grant funding sourced for replacement doors and/or tables and chairs for the pavilion.
12. Spring Wells – To discuss and resolve on the outcome of any adjustments required to the sluice gate
13. Emergency Plan/Flooding –
- a) To evaluate the flood prevention event that took place on July 28.
 - b) To discuss the Section 19 report received from LCC and also the outcomes of the multiagency meeting held on 7/7/25
 - c) To RESOLVE on a location and form of storage for sandbags.
 - d) To receive an update on the Emergency Plan recruitment and set up, and to update on any flood mitigation action required.
 - e) Co-option – If required.

