

Notice of a General Meeting of Billingborough Parish Council in the Sports Pavilion at the Recreation Ground on Tuesday 14 October 2025

Members of Billingborough Parish Council are hereby summoned to attend the above commencing at 6.45pm. **Members of the public are invited to attend.** The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council; All Members are requested to be in attendance. The Public Forum will be followed by the formal Council Meeting. If no public are present at 6.30pm the full meeting of the Council will commence. Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting. **This meeting will be recorded.**

Hayley Beaver,

Clerk to the Council

8 October 2025

Agenda

1. **Chairman's opening remarks**
2. **Apologies for absence.**
3. **Receive any new declarations of interest.**
4. **To consider any requests from Members for a dispensation on any items on the agenda. To agree, or not, by resolution to any dispensations, including voting rights.**
5. **Approve minutes of the meeting held on 10 September 2024. (All)**
6. **Receive any external reports (County, District, Police, etc)**
7. **Receive any Community Groups and Organisation reports – as required.**
8. **Clerk's report, correspondence and matters arising.**
9. **Financial Matters:**
 - a) **To resolve to approve the accts up to 30/9/25, as circulated. (RFO)**
 - b) **To resolve to approve payment of invoices on Appendix C (RFO)**
 - c) **To receive a quarterly financial report from Cllr Turner.**
 - d) **To discuss and resolve on the plan for the path at the pavilion and resolve on the budget for works.**
 - e) **To resolve to agree the Terms of Reference for the Internal Audit if available.**
 - f) **To approve any quotes received for the 5 year electrical inspection due at the pavilion.**
 - g) **To resolve on whether to make a donation as requested by The Scouts.**
 - h) **To resolve on which Councillor can be added to the bank account.**
 - i) **To review quotes received for a GOV.UK email domain**
 - j) **To consider any quotes received for railings at the cemetery**
 - k) **To consider quotes received and funding available for quotes received for doors and chairs and tables at the pavilion.**
 - l) **Ideas for consideration in the budget meeting in November.**
10. **Administration matters:**
 - a) **To resolve on the wording of the new IT Policy**

- b) To receive a report from Cllr Tweddle after having attended the memorial Inspection training and to resolve on any amendments/additions if required, to the cemetery regs.
 - c) To resolve on any further action following replies received regarding maintenance at the Aveland site.
 - d) To resolve if any changes are required to the grass cutting requirements before a quote is sourced.
 - e) Current Planning Applications – if required.
 - f) To set dates for carrying out the annual risk assessments at the pavilion for Fire and Legionella.
 - g) To discuss who is to represent the Council and lay the Council's wreath at this year's Remembrance Service.
11. Recreation Ground:
- a) To consider the written proposal if received to start football at the recreation ground
 - b) To discuss and note new fencing at the play par. (If required).
 - c) To consider any plan or update for the proposed project at the recreation ground.
12. Spring Wells – to discuss if required any update following the meeting with a resident about the sluice gate.
13. To resolve if any action is required and set a budget if needed, after a horse was able to escape from the cemetery field.
14. To consider the requirement of additional bags of salt for the winter.
15. Emergency /Flood plan – update
16. To discuss if received the report from the external consultants regarding flooding
17. To consider a site for storing sand bags.
18. Co-option – If required.

Next meeting: BUDGET meeting Tues 11 Nov at the Pavilion, Recreation Ground.