

## **Notice of Billingborough Parish Council Meeting, Sports Pavilion at the Recreation Ground on Tuesday 13 Jan 2026**

Members of Billingborough Parish Council are hereby summoned to attend the above commencing at 6.45pm. **Members of the public are invited to attend.** The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council; All Members are requested to be in attendance. The Public Forum will be followed by the formal Council meeting, which will start at 6.30pm if no members of the public are present at that time. Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting. **This meeting will be recorded.**

Hayley Beaver

Clerk to the Council

8 Jan 2026

### **Agenda**

1. **Chairman's opening Remarks**
2. **Apologies for absence.**
3. **Receive any new declarations of interest.**
4. **To consider any requests from Members for a dispensation on any items on the agenda. To agree, or not, by resolution to any dispensations, including voting rights.**
5. **Approve draft minutes of the meeting held 11 Nov 2025.**
6. **Receive any external reports.** (County and District Cllrs, etc)
7. **Receive any Community groups or Organisation reports – as required.**
8. **Clerk's Report.**
9. **Finance Matters:**
  - a) **To resolve to approve the accounts up to 31 Dec 2025.**
  - b) **To resolve to agree to the payment of invoices on the list of transactions for approval.**
  - c) **To receive an updated report on checks to bank statements and invoices from 1/10/25 to 31/12/25 carried out by Cllr Turner.**
  - d) **To agree retrospectively the increase to the Clerk's salary in line with the national pay award for SCP point 25**
  - e) **To complete discussions regarding the budget for 2026-27, including, but not necessarily limited to, the following points**
    - i) **To agree the budgeted income.**
    - ii) **To agree the budgeted expenditure.**
    - iii) **To review and set both a general reserve and a cemetery reserve.**
    - iv) **To set the precept for F/Y 26-27.**
    - v) **To discuss any update on the reimbursement of costs already met with regards to maintaining the Aveland field.**
    - vi) **To consider quotes received for the annual inspection of the recreation ground.**
    - vii) **To consider any quotes received and grants sourced for new chairs and tables and/or front door at the pavilion.**

- viii) To consider any quotes received for works required following on from the 5yrly inspection of the pavilion electrics.
- ix) To consider quotes for the transfer to Gov.uk email suppliers.

**10. Admin:**

- a) To elect an HR Committee and appoint the Chairman of this Committee.
  - b) To amend the Terms of Reference of the HR Committee by deleting the following:” All meetings of the HR Committee will exclude the press and public, under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business to be transacted. All staffing matters are to be confidential to members of the HR Committee or Appeals Panel, if appropriate.”
  - c) To note and for the Chairman to sign the DSE self- assessment as presented by the Clerk.
  - d) To accept the revised Standing Orders and Financial Regulations to remove reference to the revoked Public Contracts Regulations 2015.
  - e) To review the report from the mid -year Internal Audit carried out on 24 Nov 2025.
  - f) To discuss and resolve on the proposed amendments to the Aveland Early Entry Licence – if required.
  - g) To consider the request received to erect two shelters in the cemetery field and to review the current rental agreement for the cemetery field and resolve on any amendments or additions.
11. To consider any plans for the bio-diversity area of the recreation ground.
12. To consider any works required to the height barrier in the recreation ground.
13. To consider any action required regarding development at the recreation ground.
14. To consider the specification required and quotes received for proposed works to the cemetery gates.
15. To receive any update and action required regarding the mitigation of further flooding – to include the care and distribution of sandbags.
16. To receive any update and action required regarding the Emergency Plan.
17. To consider, if required, any action regarding the Fortescue Arms becoming a Building of Community Interest.
18. To consider suggestions for both recruiting new Councillors and encouraging community engagement.

**NEXT MEETING: TUESDAY 10 FEB AT THE PAVILION, RECREATION GROUND.**