

Notice of Billingborough Parish Council Meeting, ST ANDREW'S CHURCH
BILLINGBOROUGH on Tuesday 10 Feb 2026

PLEASE NOTE THE CHANGE OF LOCATION FOR THIS MEETING

Members of Billingborough Parish Council are hereby summoned to attend the above commencing at 6.45pm. **Members of the public are invited to attend.** The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council; All Members are requested to be in attendance. The Public Forum will be followed by the formal Council meeting, which will start at 6.30pm if no members of the public are present at that time. Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting. **This meeting will be recorded.**

Hayley Beaver

Clerk to the Council

4 Feb 2026

Agenda

1. **Chairman's opening Remarks**
2. **Apologies for absence.**
3. **Receive any new declarations of interest.**
4. **To consider any requests from Members for a dispensation on any items on the agenda. To agree, or not, by resolution to any dispensations, including voting rights.**
5. **Approve draft minutes of the meeting held 13 Jan 2026**
6. **Receive any external reports.** (County and District Cllrs, etc)
7. **Receive any Community groups or Organisation reports – as required.**
8. **Clerk's Report.**
9. **Finance Matters:**
 - a) **To resolve to approve the accounts up to 31 Jan 2026.**
 - b) **To resolve to agree to the payment of invoices on the list of transactions for approval.**
 - c) **To agree the purchase of materials for re-decoration of the pavilion toilets, kitchen area and changing rooms.**
 - d) **To consider maintenance works being carried out on the currently unused external toilet doors.**
 - e) **To discuss mitigation requirements following both a burst pipe and the discovery of pest activity at the pavilion, and to agree spend if necessary.**
 - f) **To discuss the ongoing location for PC meetings and to authorise any spend required.**
 - g) **To discuss renewal of the brown tourist sign and if agreed resolve to authorise the £100 charge.**
 - h) **To approve the proposed provider of, and associated charge, if any, for the change of email provider to a Gov.uk domain.**
 - i) **To receive a report of the recently completed electrical inspection and review any recommendations.**

- j) To discuss repairs required to the planter outside the recreation ground and to set a budget for repair or renewal.

10. Admin:

- a) To review the Cemetery Caretaker's contract and resolve on any amendments or additions.
 - b) To review the BAGS agreement and resolve on any amendments or additions
 - c) To review the Cricket Club agreement and resolve on any amendments or additions.
11. To review the outcome of the memorial inspection that has taken place at the cemetery and resolve on any action and amount of budgetary spend, if either required.
12. To review the pavilion Legionella and Fire Health and Safety risk assessments if available. To resolve on any action needed and agree budgetary spend if required.
13. To receive any update or further discuss the proposed project at the recreation ground.
14. To receive any update or further discuss proposed new gates at the cemetery.
15. To discuss, if required any matters relating to flood/drainage issues ongoing in the village and the Emergency Plan.
16. Co-option – if required.

NEXT MEETING: TUESDAY 9 MARCH LOCATION TO BE CONFIRMED.