

**Notice of Billingborough Parish Council Meeting, ST ANDREW'S CHURCH**  
**BILLINGBOROUGH on Tuesday 10 March 2026**

**PLEASE NOTE THE CHANGE OF LOCATION FOR THIS MEETING**

Members of Billingborough Parish Council are hereby summoned to attend the above commencing at 6.45pm. **Members of the public are invited to attend.** The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council; All Members are requested to be in attendance. The Public Forum will be followed by the formal Council meeting, which will start at 6.30pm if no members of the public are present at that time. Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting. **This meeting will be recorded.**

Hayley Beaver

Clerk to the Council

4 March 2026

### **Agenda**

1. **Chairman's opening Remarks**
2. **Apologies for absence.**
3. **Receive any new declarations of interest.**
4. **To consider any requests from Members for a dispensation on any items on the agenda. To agree, or not, by resolution to any dispensations, including voting rights.**
5. **Approve draft minutes of the meeting held 10 March 2026**
6. **Receive any external reports.** (County and District Cllrs, etc)
7. **Receive any Community groups or Organisation reports – as required.**
8. **Spring Wells – to discuss and resolve on any further action, following a request to try and lower the levels, including any budget if required.**
9. **Clerk's Report.**
10. **Finance Matters:**
  - a) **To resolve to approve the accounts up to 28 Feb 2026.**
  - b) **To resolve to agree to the payment of invoices on the list of transactions for approval.**
  - c) **To agree to continue with the provision of payroll services at the current price of £240.00 per annum by Harmony Business.**
  - d) **To agree budget or quote if received for alteration to the height barrier at the recreation ground.**
11. **Admin:**
  - a) **To discuss and agree any amendments to the new IT Policy as circulated.**
  - b) **To undertake the annual review of all other existing policies and agree any amendments.**
  - c) **To discuss the New Councillor Induction Resource as circulated and agree any amendments.**
  - d) **To decide on a schedule of action for the planned recruitment drive for new Councillors.**
  - e) **To discuss the possible location of a BFG container – if required.**

- f) To agree the amended Legionella Management Plan to reflect the change regarding turning the water off over winter.
- g) To discuss any requirements for the Annual Parish Meeting.
- 12. If received, to discuss any action or works required in the annual inspection report of the recreation ground.
- 13. To review the pavilion Legionella and Fire Health and Safety risk assessments if available. To resolve on any action needed and agree budgetary spend if required.
- 14. To discuss the following points regarding the recreation ground development project:
  - a) Possible layouts.
  - b) The effect of plans on the pavilion and any possible extension.
  - c) Developing partnerships to facilitate fund raising and project support.
  - d) Project consultation process.
- 15. To receive any update to the planned cemetery project.
- 16. To discuss, if required any matters relating to flood/drainage issues ongoing in the village and the Emergency Plan.
- 17. Co-option – if required.

**NEXT MEETING: TUESDAY 10 MAY IN THE SPORTS PAVILION AT THE RECREATION GROUND.**