Notice of a General Meeting of Billingborough Parish Council in St. Andrew's Church, Billingborough on Wednesday 14 October 2026

Members of Billingborough Parish Council are hereby summoned to attend the above commencing at 6.45pm. **Members of the public are invited to attend**. The meeting will be preceded with a **Public Forum at 6.30pm**, at which time any parishioner is invited to ask questions, make suggestions, raise issues or give feedback to the Council; All Members are requested to be in attendance. The Public Forum will be followed by the formal Council Meeting. If no public are present at 6.30pm the full meeting of the Council will commence. Unless stated in the Agenda, any items raised at the Public Forum requiring a decision, will appear on the Agenda at the next meeting. **This meeting will be recorded.**

Hayley Beaver, Clerk to the Council 7 October 2026

Agenda

1. **Chairman's opening remarks**
2. **Apologies for absence.**
3. **Receive any new declarations of interest.**
4. **To consider any requests from Members for a dispensation on any items on the agenda. To agree, or not, by resolution to any dispensations, including voting rights.**
5. **Approve minutes of the meeting held on 8 September 2026.**
6. **Receive any external reports (County, District, etc)**
7. **Receive any Community Groups and Organisation reports – as required.**
8. **Clerk's report, correspondence and matters arising.**
9. **Financial Matters:**
   a) **To resolve to approve the accts up to 30/9/26, as circulated.**
   b) **To ratify an increase to the Clerk's hourly rate of 0.62p per hour, payable from April 1 2026, following agreement of the new pay scales for F/Y 26-27 with the National Joint Council for Local Government Services. The Chairman has advised Harmony Business Support who carry out the Council's payroll services.**
   c) **To resolve to approve payment of invoices on Appendix C.**
   d) **To consider the first internal audit report of the year and to discuss the suggestion of appointing an additional Cllr responsible for checking invoices and bank statements.**
   e) **To consider and resolve on the following income rates for the F/Y 27/28; Cemetery fees, land rental fees, grass cutting Blasson Way, CC Donation, HPC donation.**
   f) **To consider and resolve on the following expense rates for F/Y 27/28: Contractor hourly rates, newsletter distribution and printing costs, subscriptions to ICO, ICCM, LALC, LALC ATS, SLCC, Scribe,**
   g) **To Consider a request for a donation for prizes for a community event.**
   h) **To consider the results of asset inspections carried out by Councillors, and set any budget spend if required.**

i) **To consider quotes received for flushing the water system at the pavilion.**
j) **To receive a report from Cllrs Woodhead and Volanakis after meeting with representatives from the cricket Club at the pavilion and evaluate further the need for a pavilion caretaker and set a budget if deemed necessary.**
k) **Ideas for consideration in the budget meeting in November.**

10. **Administration matters:**
    a) **To evaluate any feedback regarding the football coaching and ascertain if the requirement remains that the pavilion should remain open over winter**
    b) **To resolve on the over winter procedure for the legionella management plan.**
    c) **To consider if the PAT testing at the pavilion should be organised by the Council rather than the Cricket Club.**
    d) **To elect an HR Committee and its' Chair.**
    e) **Current Planning Applications – if required.**
    f) **To consider the use of letters to remind parishioners of their riparian rights**
    g) **To discuss who is to represent the Council and lay the Council's wreath at this year's Remembrance Service.**
    h) **To consider appealing the decision re speed limit on Pointon Rd.**
    i) **To receive a report from Cllr Middlebrook of information taken from speed camera's and to discuss any action required after receipt of the results.**
11. **Recreation Ground:**
    a) **To receive an update from Cllr Volanakis regarding the play park redecoration.**
    b) **To receive any update from Cllr Volanakis regarding works/grants for the new pavilion doors.**
    c) **To receive an update from Cllr Volanakis regarding the recreation ground project.**
12. **Spring Wells – to discuss any update from Cllr Turner regarding the provision of maintenance of both the tarmac'd area that borders the entry to the Spring Wells area and Council owned bungalows and the 5 bar Gate, that prevents vehicular access to the site. Also, to receive an update from Cllr Turner regarding advice received as to how the problem with grass growing in the water can be alleviated in the future.**
13. **Cemetery – to consider any quotes received and evaluate and allocate budget requirements for the remaining of the current financial year and plan for the F/Y 27/28.**
14. **Emergency /Flood plan – update**
15. **To discuss if received the report from the external consultants regarding flooding.**
16. **Co-option – If required.**

Next meeting: BUDGET meeting Tues 10 Nov at the Pavilion, Recreation Ground.